ENGR130 LECTURE 2

You can change your schedule, many do

But courses have pre-reqs on co-ops, and co-ops have pre-reqs on courses.

Your responsibility to create an alternate schedule that works.

You can’t end on a co-op

You can do 24 hours of co-op

Longer co-op CAN be a good thing, since you can take so many responsibilities.

You can find your own job, BUT

1. You must apply to count it count as a co-op

2. Employer must agree to their responsibilities as a co-op employer.

3. MUST BE APPROVED BY YOUR CO-OP CO-ORDINATOR

4. Job must be a) related to engineering b) at least 12 weeks full time or 30+ hours/week within one term c) Paid at least minimum wage or non-zero wage.

To pass a work term, you must pass work term report and competency assignment & also, not get fired (without good reasons). You do not need to get a good evaluation from your supervisor. About firing: if you get fired because they want you to do something unethical, it’s not your fault. But if you get fired because of your fault, that’s on you.

YOU CAN FAIL A WORK TERM (F/X, N/X)

Getting a co-op is the hardest for the first time, which is in inverse in terms of academia. Getting first job will take a lot of applications.

Don’t send out the same application to every single company you’re applying.

Work term Challenges and Transfers:

What? Obtain credit for work you completed before you started in engineering at UVic.

Challenge: Use previous engineering work experience to gain 1 co-op credit.

Transfer: Move your co-op work term from another institution.

When? Application for transfers and challenges due by September 30, 2021. If you miss the deadline, you’ll not have another opportunity to challenge or transfer a work term.

How? Complete application for transfer or challenge (brightspace) and submit to [engrcoop@uvic.ca](mailto:engrcoop@uvic.ca)

Questions? [engrcoop@uvic.ca](mailto:engrcoop@uvic.ca)

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TERMS & CONDITIONS

Everyone must accept them to be eligible to see co-op jobs. Read them, you’ll be bound by them. If you get an offer through the co-op office, you have 24 hours to accept or decline. Once I have accepted a co-op position (either verbally or in writing) or a self developed work term has been approved, I am committing to undertake and complete that work term, as agreed, in it’s entirely and I will not apply to any other postings or interview with other employers. Leaving the work term without approval of both co-op program and my employer may result in a failed work term grade that will be recorded on my transcript.

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A quick note about co-op tuition:

Each co-op is a course, which means tuition is due. Your co-op fees are assessed as a ½ of one co-op fee for the first 8 terms you’re registered at UVic.

END OF CLASS

Competency Assignment

1 Assess: Choosing 4 competencies and assessing your own proficiency with a example of how that was demonstrated.

2 Develop: Choosing 4 competencies to develop and write a sentence on how you will accomplish that.

3 SMART Goal: Choose 1 competency and write a SMART goal on how you will develop it.

Describe how you will demonstrate professional behavior in your classes and on a co-op work term

During classes, I will take notes of all the essential things I might need for any upcoming tests and for increasing my competency in a particular area I want to focus on. During co-op work terms, I will try to gather experiences from the field of work I am interested in and will try to assess and develop myself in each work terms, through successfully passing in each competency assignments at work. I will gather the experiences that I learnt from a previous work term and will use it in the future work terms. I will be honest with my fellow team/project members, will communicate with everyone for the success of the project. I will be accountable for my actions, respectful towards everyone’s opinion, committed towards the field of work I am doing and will manage time to attend any important meetings and into workplace.

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Lecture Regarding Deconstructing a Job Posting

(ess.uvic.ca – [essvpinternal@engr.uvic.ca](mailto:essvpinternal@engr.uvic.ca))

Interestingly, this has caused a lot of issues in the past where we had to enroll people at a place where we didn’t want to admit in the first place

LECTURE

Interview Principles

STARR – Situation, Task, Action, Result, Reflection

**Prepare**

Research

For every competency they ask for, be prepared for the question “Tell me about your experience with”

For every line in your resume be prepared for the question “Tell me more about that”

**Practice**

“Why did you apply for this job?”, ”Tell me about yourself**” behavioral/situational questions**

“Why should I hire you?”

Answer Out Loud – Recording yourself or playing yourself loud, say it out loud!

**Breath**

1:2 ratio of in to out

\*\*\*SPRING SEMESTER HAS FEEDBACK INTERVEIWs

Not “We did”, most answers should be “I did this, I contributed to the project through this way” and the result and reflection is important! Reflection: What did you learn from it? Well it was this, that, from next time we’d do it a little earlier so that we don’t have to scramble and pull an all nighter.

Common STARR mistakes:

Assuming the employers knows your project,

Focusing on what the team did,

Being Vague (Goal remains the same; employer can visualize you doing the task),

Bad Timing (not timing through your answer, OR not saying anything)

Resources for practicing: Lootcode, Book: Cracking the Coding Interview.

Lecture:

**WorkSafeBC**

Contact them if your employer AND your supervisor don’t listen to your concerns about their safe work conditions.

Bullying & Harassment falls under one of the jurisdictions of **WorkSafeBC**

Making Employers and Supervisors aware that you’ve made them aware about any certain issues that you might be facing